



**FINANCE AND ADMINISTRATION CABINET  
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**AGENCY CONTACT MEMORANDUM**

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To: Agency contacts

From: Commissioner Phil Baughn  
Deputy Commissioner Robin Morley  
Deputy Commissioner Jim Barnhart

Date: February 5, 2010

Subject: Secure Messaging Upgrade

Commonwealth Office of Technology will be upgrading the current encryption environment for secure messaging beginning Tuesday, February 9 and lasting through Thursday, February 11. Secure messaging users are expected to have minimal - if any - service disruptions during this period. Following the upgrade, your agency's technical staff should update the client software for current secure messaging customers as directed in the attached technical instructions.

Questions regarding this upgrade should be directed to the Commonwealth Service Desk at (502) 564-7576.